

January

2025

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|--------|--|---|------------------------------------|----------|----------------------------------|----------|
| | | | 1 | 2 | 3 1:00 pm AD HOC Committee | 4 |
| 5 | 6 6:15 pm Tech & Comm Committee- canceled 7:00 pm City Council | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 5:30 Finance & Budget 6:30 pm Electric Comm. 6:30 pm BOPA 7:00 pm Water and Sewer Comm. 7:30 Muni Prop. Comm. | 14 4:30 pm BZA 5:00 pm Planning Commission | 15 | 16 | 17 | 18 |
| 19 | 20 6:00 pm Tree Commn. 6:00 pm Parks & Rec Comm. 7:00 pm City Council | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 6:00 Finance & Budget Comm. 7:30 Safety & Human Resources Comm. | 28 4:30 pm Civil Service | 29 6:30 pm Parks & Rec Board | 30 | 31 | |
| | | | | | | |

City of Napoleon, Ohio

Annual Notice of Regular Scheduled Meetings for City Council, Committees of Council, Boards and Commissions
as of

JANUARY 1, 2025

1. **City Council** is scheduled to meet at 7:00 pm on the *First* and *Third Monday* of each calendar month at the Municipal Building.
2. **Technology and Communications Committee** is scheduled to meet at 6:15 pm on the *First Monday* of each calendar month.
3. **Electric Committee** is scheduled to meet at 6:30 pm on the *Second Monday* of each calendar month.
4. **Water, Sewer, Refuse, Recycling and Litter Committee** is scheduled to meet at 7:00 pm on the *Second Monday* of each calendar month.
5. **Municipal Properties, Buildings, Land Use and Economic Development Committee** is scheduled to meet at 7:30 pm on the *Second Monday* of each calendar month.
6. **Parks and Recreation Committee** is scheduled to meet at 6:00 pm on the *Third Monday* of each calendar month.
7. **Finance and Budget Committee** is scheduled to meet at 6:30 pm on the *Fourth Monday* of each calendar month.
8. **Safety and Human Resources Committee** is scheduled to meet at 7:30 pm on the *Fourth Monday* of each calendar month.
9. **Board of Public Affairs** is scheduled to meet at 6:30 pm on the *Second Monday* of each calendar month.
10. **Board of Zoning Appeals** is scheduled to meet at 4:30 pm on the *Second Tuesday* of each calendar month.
11. **Planning Commission** is scheduled to meet at 5:00 pm on the *Second Tuesday* of each calendar month.
12. **Tree Commission** is scheduled to meet at 6:00 pm on the *Third Monday* of each calendar month.
13. **Civil Service Commission** is scheduled to meet at 4:30 pm on the *Fourth Tuesday* of each calendar month.
14. **Parks and Recreation Board** is scheduled to meet at 6:30 pm on the *Last Wednesday* of each calendar month.
15. **Records Commission** is scheduled to meet on the *Second Tuesday* in June and December.
16. **Privacy Committee** is scheduled to meet at 10:30 am on the *Second Tuesday* in May and November.
17. **Housing Council** is scheduled to meet at 6:30 pm on the *First Monday* of April.
18. The **Personnel Committee, Lodge Tax Advisory and Control Board, Preservation Commission, ADA Compliance Board, Board of Building Appeals, NCTV Advisory Board, Volunteer Fire Fighters' Dependents Fund Board, Volunteer Peace Officers Dependent Fund Board, Tax Incentive Review Council, Housing Advisory Board, Audit Committee, Board of Review, Napoleon Infrastructure/Economic Development Fund Review Committee and Health Care Cost Committee** shall meet as needed.

NOTE: Unless otherwise specified in the posted meeting notice, all meetings shall take place at the Municipal Building located at 255 West Riverview Avenue, Napoleon, Ohio. Regularly scheduled meetings may be canceled due to lack of agenda items or prior known lack of quorum. Meetings falling on a City recognized holiday shall convene on the following day.

Mikayla Ramirez - Clerk of Council



City of Napoleon, Ohio



2025 COMMITTEES OF COUNCIL

as of

| |
|---|
| Technology & Communications |
| 1ST MONDAY AT 6:15 PM |
| Dr. Dave Cordes –Chair Robert Weitzel Ken Haase |

| |
|---|
| Electric Committee |
| 2ND MONDAY AT 6:30 PM |
| Ross Durham –Chair Dr. Dave Cordes Tom Weaver |

| |
|---|
| Water, Sewer, Refuse, Recycling & Litter Committee |
| 2ND MONDAY AT 7:00 PM |
| Ken Haase –Chair Ross Durham Dr. Dave Cordes |

| |
|--|
| Municipal Properties, Building, Land Use & Economic Development Committee |
| 2ND MONDAY AT 7:30 PM |
| Robert Weitzel –Chair Brittany Schwab Ross Durham Mayor Joe Bialorucki |

| |
|--|
| Parks & Recreation Committee |
| 3RD MONDAY AT 6:00 PM |
| Brittany Schwab –Chair Tom Weaver Jordan McBride |

| |
|--|
| Finance & Budget Committee |
| 4TH MONDAY AT 6:30 PM |
| Tom Weaver –Chair Ken Haase Jordan McBride Mayor Joe Bialorucki |

| |
|--|
| Safety & Human Resources Committee |
| 4TH MONDAY AT 7:30 PM |
| Jordan McBride –Chair Brittany Schwab Robert Weitzel |

| |
|--|
| Personnel Committee |
| AS NEEDED |
| Mayor Joe Bialorucki Ross Durham Dr. Dave Cordes |

Mayor and City Councilmembers

| | | | | | | | |
|--|--|---|--|---|---|--|---|
| <u>Mayor</u> Joe Bialorucki jbialorucki@napoleonohio.com | <u>President of Council</u> Ross Durham rdurham@napoleonohio.com | <u>President Pro-Tem</u> Brittany Schwab bschwab@napoleonohio.com | <u>Councilmember</u> Ken Haase khaase@napoleonohio.com | <u>Councilmember</u> Dr. Dave Cordes dcordes@napoleonohio.com | <u>Councilmember</u> Robert Weitzel rweitzel@napoleonohio.com | <u>Councilmember</u> Tom Weaver tweaver@napoleonohio.com | <u>Councilmember</u> Jordan McBride jmcbride@napoleonohio.com |
|--|--|---|--|---|---|--|---|

2025 Council Seating Chart

Mayor
JOE BIALORUCKI

Council President
ROSS DURHAM

1st Senior
KEN HAASE

Council President Pro-Tem
BRITTANY SCHWAB

3rd Senior
ROBERT L. WEITZEL

2nd Senior
DR. DAVID CORDES

5th Senior
JORDAN MCBRIDE

4th Senior
TOM WEAVER

Billy Harmon
Law Director

Kevin Garringer
City Finance Director

J. Andrew Small
City Manager

City Council by Seniority

Ken Haase – January 1, 2018– 1st Senior

~~Ross Durham – November 4, 2019–~~

David A. Cordes – January 1, 2022– 2nd Senior

Robert L. Weitzel – June 5, 2023 - 3th Senior

~~Brittany Schwab – January 1, 2024–~~

Tom Weaver- January 1, 2024 – 4th Senior

Jordan McBride- February 5, 2024 – 5th Senior



City of Napoleon, Ohio

*255 West Riverview Avenue, P.O. Box 151
Napoleon, OH 43545
Telephone: (419) 592-4010 Fax: (419) 599-8393
www.napoleonohio.com*

Memorandum

To: Mayor and City Council, City Manager,
City Finance Director, Law Director,
Department Supervisors, News Media

From: Mikayla Ramirez, Clerk

Date: January 3, 2025

Subject: Technology and Communications Committee–
Cancellation

The regularly scheduled meeting of the Technology and Communications Committee for Monday, January 6, 2025, at 6:30 pm has been **CANCELED** due to lack of agenda items.

City of Napoleon, Ohio
CITY COUNCIL
MEETING AGENDA

Monday, January 6, 2025, at 7:00 pm

LOCATION: Council Chambers, 255 West Riverview Avenue, Napoleon, Ohio

- A. Call to Order**
- B. Attendance** (Noted by Clerk)
- C. Prayer and Pledge of Allegiance**
- D. Approval of Minutes** (in the absence of any objections or corrections, the minutes shall stand approved)
December 16, 2024, Regular Council Meeting Minutes
- E. Citizen Communication**
- F. Reports from Council Committees**
1. The Finance and Budget Committee did not meet on December 23, 2025, due to lack of agenda items.
 2. The Safety and Human Resources Committee did not meet on December 23, 2025, due to lack of agenda items.
 3. The Technology and Communications Committee did not meet earlier tonight due to a lack of agenda items.
- G. Reports from Other Committees, Commissions and Boards** (*Informational Only-Not Read*)
1. The Civil Service Commission did not meet on December 24, 2025, due to lack of agenda items.
 2. The Parks and Recreation Board did not meet on December 26, 2025, due to lack of agenda items.
- H. Introduction of New Ordinances and Resolutions-None**
- I. Second Reading of Ordinances and Resolutions**
1. **Ordinance No. 047-24**, An Ordinance authorizing a pay increase for the City of Napoleon, Ohio law director; and declaring an Emergency
 2. **Ordinance No. 048-24**, An Ordinance authorizing a pay increase for the City of Napoleon, Ohio Finance Director; and declaring an Emergency
 3. **Ordinance No. 049-24**, An Ordinance authorizing a pay increase for the City of Napoleon, Ohio City Manager; and declaring an Emergency
- J. Third Reading of Ordinances and Resolutions- None**
- K. Good of the City** (Any other business as may properly come before Council, including but not limited to):
1. Discussion/Action: Award of Chemicals for the Water Treatment and Wastewater Treatment Plants for FY2025
 2. Discussion/Action: To Approve the Mayor's Appointments of select board and commission members
 3. Discussion/Action: to appoint Judge Elizabeth Schuller to serve as a public sector representative on the Northwestern Ohio Community Action Commission's governing board
- L. Executive Session (compensation of personnel)**
- M. Approve Payments of Bills** (In the absence of any objections or corrections, the payment of bills shall stand approved.)
- N. Adjournment**



A. ITEMS REFERRED OR PENDING IN COMMITTEES OF COUNCIL

1. Technology & Communication Committee (1st Monday)

(Next Regular Meeting: January 6, 2024 @6:15 pm)

2. Electric Committee (2nd Monday)

(Next Regular Meeting: Monday, January 13, 2025 @6:30 pm)

- a. Review of Power Supply Cost Adjustment Factor for December 2024
- b. Electric Department Report

3. Water, Sewer, Refuse, Recycling & Litter Committee (2nd Monday)

(Next Regular Meeting: Monday, January 13, 2025 @7:00 pm)

4. Municipal Properties, Buildings, Land Use & Economic Development Committee (2nd Monday)

(Next Regular Meeting: Monday, January 13, 2025 @7:30 pm)

5. Parks & Recreation Committee (3rd Monday)

(Next Regular Meeting: Monday, January 20, 2025 @6:00 pm)

6. Finance & Budget Committee (4th Monday)

(Next Regular Meeting: Monday, January 27, 2025 @6:30 pm)

7. Safety & Human Resources Committee (4th Monday)

(Next Regular Meeting: Monday, January 27, 2025 @7:30 pm)

8. Personnel Committee (as needed)

B. Items Referred or Pending in Other City Committees, Commissions & Boards

1. Board of Public Affairs (2nd Monday)

(Next Regular Meeting: Monday, January 13, 2025 @6:30 pm)

- a. Review of Power Supply Cost Adjustment Factor for December 2024
- b. Electric Department Report

2. Board of Zoning Appeals (2nd Tuesday)

(Next Regular Meeting: Tuesday, January 14, 2025 @4:30 pm)

3. Planning Commission (2nd Tuesday)

(Next Regular Meeting: Tuesday, January 14, 2025 @5:00 pm)

4. Tree Commission (3rd Monday)

(Next Regular Meeting: Monday, January 20, 2025 @6:00 pm)

5. Civil Service Commission (4th Tuesday)

(Next Regular Meeting: Tuesday, January 28, 2025 @4:30 pm)

6. Parks & Recreation Board (Last Wednesday)

(Next Regular Meeting: Wednesday, January 29, 2025 @6:30 pm)

7. Privacy Committee (2nd Tuesday in May & November)

(Next Regular Meeting: Tuesday, May 13, 2025 @10:30 am)

8. Records Commission (2nd Tuesday in June & December)

(Next Regular Meeting: Tuesday, June 10, 2025 @4:00pm)

9. Housing Council (1st Monday after the TIRC meeting)

10. Health Care Cost Committee (as needed)

11. Preservation Commission (as needed)

12. Napoleon Infrastructure/Economic Development Fund Review Committee (NIEDF) (as needed)

13. Tax Incentive Review Council

14. Volunteer Firefighters' Dependents Fund Board (as needed)

15. Volunteer Peace Officers' Dependents Fund Board (as needed)

16. Lodge Tax Advisory & Control Board (as needed)

17. Board of Building Appeals (as needed)

18. ADA Compliance Board (as needed)

City of Napoleon, Ohio
CITY COUNCIL MEETING MINUTES
Monday, December 16, 2024, at 7:00 pm

PRESENT

| | |
|------------------|--|
| Council Members | Ross Durham-Council President, Brittany Schwab-Council President Pro-Tem, Ken Haase, Robert L. Weitzel, Tom Weaver, Jordan McBride, Dr. David Cordes |
| City Manager | Andy Small |
| Finance Director | Kevin Garringer |
| Law Director | Billy Harmon |
| Clerk of Council | Mikayla Ramirez |
| Others | News-Media, Brittany Roof, Justin Ruffer |
| Absent | Joseph Bialorucki- Mayor |

CALL TO ORDER

Council President Durham called the City Council meeting to order at 7:00 pm with the Lord’s Prayer followed by the Pledge of Allegiance.

2025 City of Napoleon Mayor Budget Presentation

Garringer said, I’d like to thank Mayor Bialorucki for trusting me to do this in his absence this evening. Andy and I met with various departments to discuss the 2025 budgets and one thing we always talk about is our income tax breakout. Our income tax breakout in 2024, this is the 11 of the 12 months, we are at a capital of 1.446 million dollars and the general fund is 2.686 million dollars. Last year, we had an all-time high of over 6 million dollars and looking at what’s trending we pretty much are right on that mark. The 2025 estimated revenues are all my categories and the reason the electric one is the highest is because the electric/utility department brings in well over a million dollars per month. Our electricity bill alone is between \$950,000-1.3 million dollars so we have to bring in that revenue to cover that expense plus additional. That is why the electric fund is around 16 million dollars. The second highest is the appropriation budget of 64 million dollars and that is out of 70 different funds and some of these are inter-fund transfers. That is the second highest on the previous slide where it is 10 million dollars. Salary and fringe benefits are one of the highest and general operating expenses, purchasing of power, which is the electric fund, and for capital improvements it is 2 million dollars. Debt funds and we are at 2.8 million dollars and for the city as a whole our debt is below average. We have some major capital items for 2025, we have the East Washington Street Sanitary Sewer Improvement that is going to be 2.1 million dollars. The Scott Street Resurfacing and the River Cross Waterline Design are also other big projects for 2025. Every other year we do street striping so that is on the agenda this year. Street improvements, around \$500,000 throughout the city but the focus is the Twin Oaks area. Then, the pool storage building is in the budget once they find a location. Major equipment and machinery, we will have two more police vehicles, one being a Chevy Silverado. We also need to replace some of our AMI meters and meter readers. A large dump truck, fire engine, and the water treatment membrane replacements are also on the budget for 2025. Enterprise substation improvements are 3.6 million dollars and finally, the electric department will need an electric bucket truck. These are all the major items for the 2025 budget.

APPROVAL OF MINUTES

Roll call vote on the above motion

Yeas- Weitzel, McBride, Weaver, Cordes, Schwab, Durham, Haase

Nays-

Yeas-7, Nays-0. Motion Passed.

SECOND READ OF ORDINANCES AND RESOLUTIONS-NONE

THIRD READ OF ORDINANCES AND RESOLUTIONS

Ordinance No. 037-24 Appropriation Measure

Council President Durham read by title Ordinance No. 037-24, an ordinance establishing the appropriation measure (budget) of the City of Napoleon, Ohio for the fiscal year ending December 31, 2025, listed in Exhibit A; and declaring an Emergency

Motion: Haase Second: Weaver
to approve third read of Ordinance No. 037-24

Garringer said, there are no changes from the first and second reads.

Roll call vote on the above motion

Yeas- Weitzel, McBride, Weaver, Cordes, Schwab, Durham, Haase

Nays-

Yeas-7, Nays-0. Motion Passed.

Resolution No. 038-24 Transfer Funds

Council President Durham read by title Resolution No. 038-24, a resolution authorizing the Finance Director to transfer certain fund balances from respective funds to other funds per ORC. Section 5705.14 on an as needed basis in fiscal year 2025, listed in Exhibit A; and declaring an Emergency

Motion: Weaver Second: McBride
to approve third read of Resolution No. 038-24

Garringer said, there are no changes from the first and second reads.

Roll call vote on the above motion

Yeas- Weitzel, McBride, Weaver, Cordes, Schwab, Durham, Haase

Nays-

Yeas-7, Nays-0. Motion Passed.

Ordinance No. 039-24 Amending the Allocation of Funds

Council President Durham read by title Ordinance No. 039-24, an ordinance amending the allocation of funds as found in Sections 193.11 and 194.013 of the Codified Ordinances of the City of Napoleon, Ohio; and declaring an Emergency

Motion: Schwab Second: Haase
to approve third read of Ordinance No. 039-24

Garringer said, there are no changes from the first and second reads.

Roll call vote on the above motion

Yeas- Weitzel, McBride, Weaver, Cordes, Schwab, Durham, Haase

Nays-

Yeas-7, Nays-0. Motion Passed.

Ordinance No. 040-24 Apportioning the Expenses

Council President Durham read by title Ordinance No. 040-24, an ordinance apportioning the expenses incurred including wages, salaries and fringe benefits of the Mayor, Council, and various other departments of the City of Napoleon which are not otherwise directly charged to special and/or capital projects among various accounts effective January 1, 2025; amending Ordinance No.(s) 104-09, 087-19, 069-20, 059-21, 076-22, and 048-23; and declaring an Emergency

Motion: Haase Second: Weaver
to approve third read of Ordinance No. 040-24

Garringer said, there are no changes from the first and second reads.

Roll call vote on the above motion

Yeas- Weitzel, McBride, Weaver, Cordes, Schwab, Durham, Haase

Nays-

Yeas-7, Nays-0. Motion Passed.

Ordinance No. 041-24 New Position Classification

Council President Durham read by title Ordinance No. 041-24, an ordinance establishing a new position classification pay plan for employees of the City of Napoleon, Ohio for the year 2025; repealing Ord. No. 049-23; and declaring an Emergency

Motion: Haase Second: McBride
to approve third of Ordinance No. 041-24

Garringer said, there are no changes from the first and second reads.

Roll call vote on the above motion

Yeas- Weitzel, McBride, Weaver, Cordes, Schwab, Durham, Haase

Nays-

Yeas-7, Nays-0. Motion Passed.

Resolution No. 042-24 Contribution to the CIC of Henry County

Council President Durham read by title Resolution No. 042-24, a resolution authorizing a contribution to the Community Improvement Corporation of Henry County, Ohio, in and for the year 2025; and declaring an Emergency

Motion: Weaver Second: Schwab
to approve third read of Resolution No. 042-24

Garringer said, there are no changes from the first and second reads.

Roll call vote on the above motion

Yeas- Weitzel, McBride, Weaver, Cordes, Schwab, Durham, Haase

Nays-

Yeas-7, Nays-0. Motion Passed.

Resolution No. 043-24 Expenditure of Funds

Council President Durham read by title Resolution No. 043-24, a resolution authorizing the expenditure of funds and authorizing a department director to take bids on certain projects, services, equipment, materials, or supplies without the requirement for additional legislation to do so in the year 2025; and declaring an Emergency

Motion: Haase Second: Schwab

to approve third read of Resolution No. 043-24

Garringer said, there are no changes from the first and second reads.

Roll call vote on the above motion

Yeas- Weitzel, McBride, Weaver, Cordes, Schwab, Durham, Haase

Nays-

Yeas-7, Nays-0. Motion Passed.

Resolution No. 044-24 Expenditure of Funds in Excess

Council President Durham read by title Resolution No. 044-24, a resolution authorizing expenditure of funds in excess of fifty thousand dollars (\$50,000) in and for the year 2025 as it relates to reoccurring costs associated with the operation of the City, for payment of expenses, and for purchases associated with vendors utilized by multiple departments within the City; elimination of necessity of competitive bidding in and for the year 2025 as it relates to certain transactions; and declaring an Emergency

Motion: Schwab Second: Haase

to approve third read of Resolution No. 044-24

Garringer said, there are no changes from the first and second reads.

Roll call vote on the above motion

Yeas- Weitzel, McBride, Weaver, Cordes, Schwab, Durham, Haase

Nays-

Yeas-7, Nays-0. Motion Passed.

Resolution No. 045-24 Extending the Provisions

Council President Durham read by title Resolution No. 045-24, a resolution extending the provisions contained in Resolution No. 057-23, wherein Council imposed an immediate moratorium on the issuance and processing of permits allowing retail dispensaries, cultivators, or processors of adult use marijuana within the City of Napoleon, Ohio; and declaring an Emergency

Motion: Haase Second: Weitzel

to approve third read of Resolution No. 045-24

Harmon said, there are no changes from the first and second reads.

Roll call vote on the above motion

Yeas- Weitzel, McBride, Weaver, Cordes, Schwab, Durham, Haase

Nays-

Yeas-7, Nays-0. Motion Passed.

GOOD OF THE CITY (Discussion/Action)

Approval of the Power Supply Cost Adjustment Factor for December 2024 as PSCA 3-month averaged factor \$0.00949 and JV2 \$0.037417

Small said, this number is trending upward as expected but it is still low and this is nothing noteworthy this month.

Motion: Schwab

Second: Weitzel

to approve the Power Supply Cost Adjustment Factor for December 2024 as PSCA 3-month averaged factor \$0.00949 and JV2 \$0.037417

Roll call vote on the above motion

Yeas- Weitzel, McBride, Weaver, Cordes, Schwab, Durham, Haase

Nays-

Yeas-7, Nays-0. Motion Passed.

Appointment of two Councilmembers to the Volunteer Firefighters' Dependents Fund Board

Small said, it is about a 2 minute meeting that will take place before the first or second council meeting in January.

Motion: McBride

Second: Durham

to appoint Tom Weaver and Brittany Schwab to the Volunteer Firefighters' Dependents Fund Board

Roll call vote on the above motion

Yeas- Weitzel, McBride, Weaver, Cordes, Schwab, Durham, Haase

Nays-

Yeas-7, Nays-0. Motion Passed.

Appointment of two Councilmembers to the Volunteer Peace Officers' Dependents Fund Board

Small said, same thing I mentioned before, it is about a 2 minute meeting that will take place before the first or second council meeting in January.

Motion: McBride

Second: Durham

to appoint Tom Weaver and Brittany Schwab to the Volunteer Peace Officers' Dependents Fund Board

Roll call vote on the above motion

Yeas- Weitzel, McBride, Weaver, Cordes, Schwab, Durham, Haase

Nays-

Yeas-7, Nays-0. Motion Passed.

Fourth Quarter Budget Adjustments (Finance Committee meets on December 23, 2024) (direct the law director to draft the appropriate legislation)

Garringer said, we are going to hold off on meeting for the fourth quarter budget adjustments because it is initially scheduled for December 23, 2024 because the 27th we have payroll so we are going to the

second Monday in January. That way we can get all our payments in and then get all the adjustments completed so then it could be reviewed by Bily.

Motion: Weaver Second: McBride

to motion law director to draft the appropriate legislation following the January 13th Finance and Budget Committee meeting

Roll call vote on the above motion

Yeas- Weitzel, McBride, Weaver, Cordes, Schwab, Durham, Haase

Nays-

Yeas-7, Nays-0. Motion Passed.

AROUND THE TABLE

Garringer-Nothing.

Weaver said, Mikayla I would like to schedule the Finance and Budget meeting for 5:30 pm and if anyone can't make it I will let you know.

Cordes-Nothing.

Schwab-Nothing.

Haase said, on the wastewater fund revenue comparison there is the \$1,171,000, can you refresh my memory on what that is. Garringer said, we received some funds for the wastewater building plant so, it was brought into the funds to turn around and be paid out to the debt. So, it is more sort of an in and out fund.

Weitzel-Nothing.

McBride-Nothing.

Harmon-Happy holidays everyone.

Small said, as Kevin mentioned earlier about the miscellaneous streets for 2025, I have been working with staff on that program and our goal is to get that bid as early as possible. We will concentrate on the Twin Oak's subdivision this year and those are concrete streets that are in terrible condition. Neward Avenue and Becca Lane will have to be completely replaced, as well as a small section of Bordeaux Drive. What I recommended doing was rebuild those with asphalt and the cost is less and it is better long-term. The saving would be \$225,000 dollars versus doing the job with concrete. All streets in town that are concrete will likely be replaced with asphalt when the time comes.

Durham-Nothing.

EXECUTIVE SESSION (as needed)

Approve Payments of Bills and Financial Reports (In the absence of any objections or corrections, the payment of bills shall stand approved.)

ADJOURNMENT

Motion: Schwab Second: Weaver
to adjourn the City Council meeting at 7:34 p.m.

Roll call vote on the above motion

Yeas- Weitzel, McBride, Weaver, Cordes, Schwab, Durham, Haase

Nays-

Yeas-7, Nays-0. Motion Passed.

Approved

J. Ross Durham, Council President

Joe Bialorucki, Mayor

Mikayla Ramirez, Clerk

ORDINANCE NO. 047-24

AN ORDINANCE AUTHORIZING A PAY INCREASE FOR THE CITY OF NAPOLEON, OHIO LAW DIRECTOR; AND DECLARING AN EMERGENCY

WHEREAS, Council desires to authorize a pay increase to the City Law Director; and,

WHEREAS, Council desires to make said changes effective with the pay period commencing on or about December 23, 2024; and,

WHEREAS, to achieve the above stated goals Council now desires to repeal Ordinance No.(s) 014-19, 099-19, 076-20, 063-21, 085-22, and 056-23, and to establish a new Classification Pay Plan; **Now Therefore**,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

Section 1. That, effective with the first pay period for the Year 2025, that commences on or about December 23, 2024, the biweekly salary of the City Law Director of this City shall be four thousand six hundred thirty-three dollars and eighty-seven cents (\$4,633.87) and continue as such each year thereafter, so long as employed, unless modified by Council.

Section 2. That, this Ordinance allows the terms and conditions of this pay increase to be retroactively applied, the same being hereby approved as it so exists.

Section 3. That, all compensation paid under this Ordinance is subject to appropriation of funds by the Council.

Section 4. That, the Finance Director may adjust compensation for all affected employees to meet the intent of this Ordinance.

Section 5. That, all pay scales reflected in the City of Napoleon Pay Plan shall be rounded, utilizing the five rule, to the nearest penny.

Section 6. That, this biweekly salary is figured before any approved Cost of Living Adjustments are added to the biweekly salary.

Section 7. That, no position mentioned in this Ordinance shall receive longevity benefit unless specified in this City's adopted longevity plan unless otherwise specifically provided for herein, or except as may be permitted by the City's longevity policy.

Section 8. That, Ordinance No.(s) 014-19, 099-19, 076-20, 063-21, 085-22, and 056-23 are repealed in their entirety effective December 23, 2024.

Section 9. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Ordinance were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 10. That, if any other prior Ordinance or Resolution is found to be in conflict with this Ordinance, then the provisions of this Ordinance shall prevail. Further,

if any portion of this Ordinance is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Ordinance or any part thereof.

Section 11. That, this Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, health, or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time to allow for proper payment of wages to employees, proper payment being essential to the harmony of the necessary workforce; therefore, provided the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law. Further, the Emergency Clause is necessary to commence the amendments in a timely manner which affects the public peace, health, and safety accessible to our citizens, and for further reasons as stated in the Preamble hereof.

Passed: _____
J. Ross Durham, Council President

Approved: _____
Joseph D. Bialorucki, Mayor

VOTE ON PASSAGE ____ Yea ____ Nay ____ Abstain

Attest:

Mikayla Ramirez, Clerk of Council

I, Mikayla Ramirez, Clerk of Council for the City of Napoleon, do hereby certify that the foregoing Ordinance No. 047-24 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the _____ day of _____, 2024; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.

Mikayla Ramirez, Clerk of Council

ORDINANCE NO. 048-24

AN ORDINANCE AUTHORIZING A PAY INCREASE FOR THE CITY OF NAPOLEON, OHIO FINANCE DIRECTOR; AND DECLARING AN EMERGENCY

WHEREAS, Council desires to authorize a pay increase to the Finance Director; and,

WHEREAS, Council desires to make said changes effective with the pay period commencing on or about December 23, 2024; and,

WHEREAS, to achieve the above stated goals Council now desires to repeal Ordinance No.(s) 084-22 and 055-23, and to establish a new Classification Pay Plan; **Now Therefore**,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

Section 1. That, effective with the first pay period for the Year 2025, that commences on or about December 23, 2024, the biweekly salary of the Finance Director of this City shall be three thousand nine hundred forty-six dollars and sixty-four cents (\$3,946.64) and continue as such each year thereafter, so long as employed, unless modified by Council.

Section 2. That, this Ordinance shall contain a provision that allows the terms and conditions of this Ordinance to be retroactively applied, the same being hereby approved as it so exists.

Section 3. That, all compensation paid under this Ordinance is subject to appropriation of funds by the Council.

Section 4. That, the Finance Director may adjust compensation for all affected employees to meet the intent of this Ordinance.

Section 5. That, all pay scales reflected in the City of Napoleon Pay Plan shall be rounded, utilizing the five rule, to the nearest penny.

Section 6. That, this biweekly salary is figured before any approved Cost of Living Adjustments are added to the biweekly salary.

Section 7. That, no position mentioned in this Ordinance shall receive longevity benefit unless specified in this City's adopted longevity plan unless otherwise specifically provided for herein, or except as may be permitted by the City's longevity policy.

Section 8. That, Ordinance No.(s) 084-22 and 055-23 are repealed in their entirety effective December 23, 2024.

Section 9. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Ordinance were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 10. That, if any other prior Ordinance or Resolution is found to conflict with this Ordinance, then the provisions of this Ordinance shall prevail. Further, if any portion of this Ordinance is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Ordinance or any part thereof.

Section 11. That, this Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, health, or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time to allow for proper payment of wages to employees, proper payment being essential to the harmony of the necessary workforce; therefore, provided the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law. Further, the Emergency Clause is necessary to commence the amendments in a timely manner which affects the public peace, health, and safety accessible to our citizens, and for further reasons as stated in the Preamble hereof.

Passed: _____
J. Ross Durham, Council President

Approved: _____
Joseph D. Bialorucki, Mayor

VOTE ON PASSAGE _____ Yea _____ Nay _____ Abstain

Attest:

Mikayla Ramirez, Clerk of Council

I, Mikayla Ramirez, Clerk of Council for the City of Napoleon, do hereby certify that the foregoing Ordinance No. 048-24 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the _____ day of _____, 2024; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.

Mikayla Ramirez, Clerk of Council

ORDINANCE NO. 049-24

AN ORDINANCE AUTHORIZING A PAY INCREASE FOR THE CITY OF NAPOLEON, OHIO CITY MANAGER; AND DECLARING AN EMERGENCY

WHEREAS, Council desires to authorize a pay increase to the City Manager; and,

WHEREAS, Council desires to make said changes effective with the pay period commencing on or about December 23, 2024; and,

WHEREAS, to achieve the above stated goals Council now desires to repeal Ordinance No.(s) 083-22 and 054-23, and to establish a new Classification Pay Plan; **Now Therefore**,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

Section 1. That, effective with the first pay period for the Year 2025, that commences on or about December 23, 2024, the biweekly salary of the City Manager of this City shall be four thousand five hundred ten dollars and twenty-one cents (\$4,510.21) and continue as such each year thereafter, so long as employed, unless modified by Council.

Section 2. That, this Ordinance shall contain a provision that allows the terms and conditions of this Ordinance to be retroactively applied, the same being hereby approved as it so exists.

Section 3. That, all compensation paid under this Ordinance is subject to appropriation of funds by the Council.

Section 4. That, the Finance Director may adjust compensation for all affected employees to meet the intent of this Ordinance.

Section 5. That, all pay scales reflected in the City of Napoleon Pay Plan shall be rounded, utilizing the five rule, to the nearest penny.

Section 6. That, this biweekly salary is figured before any approved Cost of Living Adjustments are added to the biweekly salary.

Section 7. That, no position mentioned in this Ordinance shall receive longevity benefit unless specified in this City's adopted longevity plan unless otherwise specifically provided for herein, or except as may be permitted by the City's longevity policy.

Section 8. That, Ordinance No.(s) 083-22 and 054-23 are repealed in their entirety effective December 23, 2024.

Section 9. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Ordinance were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 10. That, if any other prior Ordinance or Resolution is found to be in conflict with this Ordinance, then the provisions of this Ordinance shall prevail. Further, if any portion of this Ordinance is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Ordinance or any part thereof.

Section 11. That, this Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, health, or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time to allow for proper payment of wages to employees, proper payment being essential to the harmony of the necessary workforce; therefore, provided the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law. Further, the Emergency Clause is necessary to commence the amendments in a timely manner which affects the public peace, health, and safety accessible to our citizens, and for further reasons as stated in the Preamble hereof.

Passed: _____
Ross Durham, Council President

Approved: _____
Joseph D. Bialorucki, Mayor

VOTE ON PASSAGE _____ Yea _____ Nay _____ Abstain

Attest:

Mikayla Ramirez, Clerk of Council

I, Mikayla Ramirez, Clerk of Council for the City of Napoleon, do hereby certify that the foregoing Ordinance No. 049-24 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the _____ day of _____, 2024; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.

Mikayla Ramirez, Clerk of Council



City of Napoleon, Ohio

255 West Riverview Avenue, P.O. Box 151
 Napoleon, OH 43545
 Telephone: (419) 592-4010 Fax: (419) 599-8393
 www.napoleonohio.com

Memorandum

To: J. Andrew Small, City Manager
Cc: Mayor and City Council
From: Jeff Weis, Superintendent of Water Treatment
Jeremy Okuley, Superintendent of Wastewater
Date: December 18, 2024
Subject: 2025 Chemical Bids

On December 18, 2024 bids were opened for the Chemicals that will be used at the Water and Wastewater Treatment Plants FY2025. There were 2 bids submitted. After reviewing the bids and specifications, we would like to recommend that the FY2025 Chemical bids be awarded to the following companies as the lowest and best:

| <u>Chemical</u> | <u>Bid</u> | <u>Current Cost</u> | <u>Difference</u> |
|-------------------------|--------------------------|---------------------|-------------------|
| Aluminum Chlorohydrate | USALCO @ \$5.0085/gal | \$4.7133/gal | +\$0.2952/gal |
| Liquid Aluminum Sulfate | Chemtrade @ \$1.4445/gal | \$1.5066/gal | -\$0.0621/gal |

JW:JO